

GUIDELINE	PERFORMANCE	EXCEPTIONS & DEVIATIONS
<p>1. Notification Procedures</p> <p>Notification procedures should include:</p> <ul style="list-style-type: none"> • Designation of specific responsibilities for notifications • Identification of events and conditions requiring notifications • Identification of primary and alternate personnel to notify in various situations • Establishment of time requirements for notifications • Definition of record-keeping requirements 	<p>1. Notification Procedures</p> <ul style="list-style-type: none"> • Specific responsibilities for notifications at the ASD are designated in OPM 2.D-1 "Occurrence Notification." • Events and conditions requiring notifications at the ASD are specified in OPM 2.D-1. • The identities of primary and alternate personnel to notify in various situations are specified in OPM 2.D-1. • The establishment of time requirements for notifications is specified in OPM 2D-1.4 • Record-keeping requirements are defined in OPM 2.D-1.4 	<p>1. Notification Procedures</p> <ul style="list-style-type: none"> • None.
<p>2. Notification Responsibility</p> <ul style="list-style-type: none"> • Operations supervisor has ultimate responsibility for notifications. 	<p>2. Notification Responsibility</p> <ul style="list-style-type: none"> • The on-duty Chief Operator or the appropriate ASD supervisor has the responsibility for notifications, see OPM 2D-1. 	<p>2. Notification Responsibility</p> <ul style="list-style-type: none"> • None.
<p>3. Names & Phone Numbers</p> <ul style="list-style-type: none"> • Include primary and alternate names with phone numbers and pager numbers in a readily accessible place. 	<p>3. Names & Phone Numbers</p> <ul style="list-style-type: none"> • The Call-Down-List (Emergency Notification List) is maintained for the ASD on the Operations web page. 	<p>3. Names & Phone Numbers</p> <ul style="list-style-type: none"> • None.
<p>4. Documentation</p> <ul style="list-style-type: none"> • Maintain record of notifications. 	<p>4. Documentation</p> <ul style="list-style-type: none"> • The ASD notifications for occurrences are maintained in the Electronic Logbook (e-log). 	<p>4. Documentation</p> <ul style="list-style-type: none"> • None.
<p>5. Communication Equipment</p> <ul style="list-style-type: none"> • Provide adequate equipment to address communication requirements. 	<p>5. Communication Equipment</p> <ul style="list-style-type: none"> • The ASD has teleconference, video-conference, radios, public-address systems, internet, modems, fax, e-mail, cellular phone, beeper, and standard phone services. 	<p>5. Communication Equipment</p> <ul style="list-style-type: none"> • None.